



TOWN OF KITTERY

200 Rogers Road, Kittery, ME 03904
Telephone: (207) 475-1329 Fax: (207) 439-6806

WORKSHOP 6:15 p.m.

The Town Council will meet with the Town Manager and Town Clerk to discuss appointment procedures for boards, commissions and committees.

December 22, 2014

Council Chambers

Kittery Town Council
Regular Meeting
7:00 p.m.

1. Call to Order
2. Introductory
3. Pledge of Allegiance
4. Roll Call
5. Agenda Amendment and Adoption
6. Town Manager's Report
7. Acceptance of Previous Minutes – 11/3/14, 11/24/14 and 12/8/14
8. Interviews for the Board of Appeals and Planning Board

Board of Appeals: Jeffery Brake until 3/1/17 (to fill Vern Gardner's prior term)

9. All items involving the town attorney, town engineers, town employees or other town consultants or requested officials.

10. PUBLIC HEARINGS

a. a. (120214-1) The Kittery Town Council moves hold a public hearing on an application from Melissa Elworthy, 4 Sea Spray Lane, York, Maine for a Victualer's License for Cupcake Charlie's, 345 US Route 1.

11. DISCUSSION

- a. Discussion by members of the public (three minutes per person)
- b. Response to public comment directed to a particular Councilor
- c. Chairperson's response to public comments

12. UNFINISHED BUSINESS

13. NEW BUSINESS

a. Donations/gifts received for Council disposition

b. (120214-2) The Kittery Town Council moves to approve the disbursement warrants.

c. (120214- 3) The Kittery Town Council moves to approve a renewal application from The Ares, LLC, 68 Wallingford Square, Kittery for a Malt and Vinous Liquor License for AJ's Wood Grill Pizza, 68 Wallingford Square.

d. (120214-4) The Kittery Town Council moves to approve and sign the School Department policy on Disbursement Warrants for School Employee Wages and Benefits to expire on November 30, 2015.

e. (120214-5) The Kittery Town Council moves to ratify and sign a three year labor contract from July 1, 2014 thru June 30, 2017, for the Police Department Dispatchers, Administrative/Clerical, Technical and units.

f. (120214-6) The Kittery Town Council moves to sign a Release Deed, releasing the tax liens to BWF Management LLC for property located at 5 Whipple Road, Kittery, Maine identified as Assessor's Tax Map 9, Lot 134.

14. COUNCILOR ISSUES OR COMMENT

15. COMMITTEE AND OTHER REPORTS

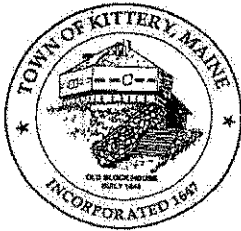
a. Communications from the Chairperson

b. Committee Reports

16. EXECUTIVE SESSION:

17. ADJOURNMENT

Posted: December 18, 2014



TOWN OF KITTERY

Office of the Town Manager

200 Rogers Road, Kittery, ME 03904

Telephone: 207-475-1329 Fax: 207-439-6806

ncolbertpuff@kitteryme.org

Nancy Colbert Puff
Town Manager

Town Manager's Report to the Town Council December 22, 2014

1. **Traffic Light at Haley Road** – DPW Commissioner is researching the possibility about changing this light to a right turn green arrow and will have a full report shortly. At first glance, this change may require the light/intersection to be brought up to current standards in others ways.
2. **Assistive Listening Device** – We will be installing an improved audio package (including microphones) in the Council Chambers over the next two weeks. Included as part of this package, and already available, is an assistive listening device which is available to those attending our meetings who have trouble hearing.
3. **Holiday Hours at Town Hall** – Town Hall will close Christmas Eve at 1 pm, and on New Year's Eve at 3 pm.

As always, if you have any questions or concerns prior to Monday's evening's meeting, please do not hesitate to contact me. Thank you.

Respectfully Submitted,

Nancy Colbert Puff

UNAPPROVED MINUTES

November 3, 2014

Kittery Town Council
Special Meeting Agenda
Requested by Jeffrey Thomson, Chair
6:00 p.m.

Council Chambers

1. Call to Order:

Chairperson Thomson called the meeting to order at 6:01 p.m.

2. Introductory:

Chairperson Thomson read the introductory

3. Pledge of Allegiance:

Chairperson Thomson led those present in the Pledge of Allegiance

4. Roll Call: Answering the roll call were Councilors: Dennett, Denault, Pelletier, Spiller, Brake, Vice-Chairperson White and Chairperson Thomson.

5. (110114-1) The Kittery Town Council moves to go into Executive Session with the Town Manager, in accordance with 1 M.R.S. §405 (6) (A), to discuss the Town Manager's one year review.

Chairperson Thomson moved to go into executive session, seconded by Councilor Spiller. Roll call vote was taken with all voting in favor. Motion passed 7-0.

Chairperson Thomson moves to come out of executive session, seconded by Councilor Brake. Roll call vote was taken with all voting in favor. Motion passed 7-0.

7. Adjournment:

Chairperson Thomson moved to adjourn the meeting, seconded by Councilor Spiller, at 6:51 p.m.. All were in favor by a voice vote. Motion passed 7-0.

UNAPPROVED MINUTES

November 24, 2014

Kittery Town Council
Special Meeting Agenda
Requested by Jeffrey Thomson, Chair
6:00 p.m.

Council Chambers

1. Call to Order:

Chairperson Thomson called the meeting to order at 6:00 p.m.

2. Introductory:

Chairperson Thomson read the introductory

3. Pledge of Allegiance:

Chairperson Thomson led those present in the Pledge of Allegiance

4. Roll Call: Answering the roll call were Councilors: Dennett, Denault, Pelletier, Spiller, Lemont, Vice-Chairperson White and Chairperson Thomson.

5. (110314-1) The Kittery Town Council moves to go into Executive Session with the Town Manager and Human Resource Manager, in accordance with 1 M.R.S. §405 (6) (D), to receive an update on labor contract negotiations

Chairperson Thomson moved to go into executive session, seconded by Councilor Spiller. Roll call vote was taken with all voting in favor. Motion passed 7-0.

Chairperson Thomson moves to come out of executive session, seconded by Councilor Pelletier. Roll call vote was taken with all voting in favor. Motion passed 7-0.

7. Adjournment:

Councilor Pelletier moved to adjourn the meeting, seconded by Councilor Spiller. All were in favor by a voice vote. Motion passed 7-0.

UNAPPROVED MINUTES

December 8, 2014

Kittery Town Council
Special Meeting
Requested by Jeffrey Thomson, Chair

Council Chambers

1. CALL TO ORDER: Chairperson Thomson called the meeting to order at 6:03 p.m.
2. INTRODUCTORY: Chairperson Thomson read the introductory.
3. PLEDGE OF ALLEGIANCE: Chairperson Thomson led those present in the Pledge of Allegiance.
4. ROLL CALL: Answering the roll were Councilors Frank Dennett, Charles Denault, Jeffrey Pelletier, Russell White and Chairperson Jeffrey Thomson. Councilor Spiller was absent and Councilor Kenneth Lemont arrived at 6:05 p.m.
5. EXECUTIVE SESSION:

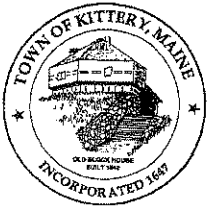
a. (120114-1) The Kittery Town Council moves to go into executive session, with the Town Manager, HR Director and Town Clerk in accordance with 1 M.R.S. §405 (6) D, to discuss labor negotiations.

IT WAS MOVED BY CHAIRPERSON THOMSON AND SECONDED BY COUNCILOR WHITE TO GO INTO EXECUTIVE SESSION AT 6:03 P.M. ROLL CALL VOTE WAS TAKEN AND MOTION PASSED, 5-0.

IT WAS MOVED BY CHAIRPERSON THOMSON AND SECONDED BY COUNCILOR WHITE TO COME OUT OF EXECUTIVE SESSION AT 6:41 P.M. ROLL CALL VOTE WAS TAKEN AND MOTION PASSED, 6-0.

6. ADJOURNMENT:

IT WAS MOVED BY COUNCILOR DENNETT AND SECONDED BY CHAIRPERSON THOMSON TO ADJOURN THE MEETING AT 6:43 P.M. ALL WERE IN FAVOR BY A VOICE VOTE. MOTION PASSED 6-0.

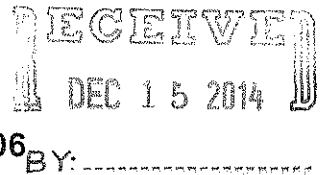


TOWN OF KITTERY, MAINE

TOWN CLERK'S OFFICE

200 Rogers Road, Kittery, ME 03904

Telephone: (207) 475-1328 Fax: (207) 439-6806



APPLICATION FOR APPOINTMENT TO TOWN BOARDS

NAME: JEFFERY BRADICE

RESIDENCE: 287 CUTTS RD KITTERY ME 03904

MAILING (if different) _____

E-MAIL ADDRESS: JEFFERY.BRADICE@COMcast.net PHONE #: (Home) 439-0574 (Work) 252-3687

Please check your choices and list in order of priority by marking 1,2,3, etc.:

- | | |
|--|--|
| <input checked="" type="checkbox"/> Board of Appeals | <input type="checkbox"/> Board of Assessment Review |
| <input type="checkbox"/> Conservation Commission | <input type="checkbox"/> Mary Safford Wildes Trust |
| <input type="checkbox"/> Comprehensive Plan Update Committee | <input type="checkbox"/> Shellfish Conservation Committee |
| <input type="checkbox"/> Recycling Scholarship Selection Committee | <input checked="" type="checkbox"/> Economic Development Committee |
| <input type="checkbox"/> Parks Commission | <input type="checkbox"/> Open Space Committee |
| <input type="checkbox"/> Port Authority | <input type="checkbox"/> Planning Board |
| <input type="checkbox"/> Personnel Board | <input type="checkbox"/> Other _____ |

EDUCATION/TRAINING: High School - 12th Grade

RELATED EXPERIENCE (Including other Boards and Commissions) _____

Town Council - 6 years

CHAIR OF Rec Scholarship

PRESENT EMPLOYMENT: Self

ARE YOU A REGISTERED VOTER OF THE TOWN OF KITTERY ☒ Yes ☐ No

ANY KNOWN CONFLICT OF INTEREST: NO

REASON FOR APPLICATION TO THIS BOARD: Help Town

I HAVE ___/HAVE NOT ___ ATTENDED AT LEAST TWO MEETINGS OF THE BOARD FOR WHICH APPLICATION IS BEING MADE. I AGREE TO ATTEND ALL MEETINGS, EXCEPT FOR SICKNESS OR EMERGENCY, AND WILL ADVISE THE CHAIRPERSON WHEN I AM UNABLE TO ATTEND, IF APPOINTED.

[Signature]
SIGNATURE OF APPLICANT

12-15-14
DATE



TOWN OF KITTERY
Office of the Town Clerk
200 Rogers Road, Kittery, Maine 03904
Telephone: (207) 475-1328 Fax: (207) 439-6806

**APPLICATION FOR VICTUALERS, INNKEEPERS,
AND LODGING HOUSE OPERATORS LICENSE**

PLEASE PRINT THIS APPLICATION AND FILL IT OUT - DO NOT FILL IT OUT ON THE COMPUTER
Thank you.

Applicant's name: Melissa Elworthy
(please print)

Address: 4 Sea Spray Lane York ME 03909
(please print)

Applicant's mailing address if different from above: _____

Applicant's Date of Birth: 02/23/1973 Applicant's Home Telephone Number: 207-351-5099

Name of Business: Cupcake Charlie's
(please print)

Business Address: 345 US Route 1 Kittery ME 03904
(please print)

Business Telephone Number: 207-451-9100

SIGNATURE OF APPLICANT: Melissa Elworthy DATE: 10-23-14

APPLICANT'S NAME: Melissa Elworthy
(please print)

LICENSE FEE: \$ 50.00

FIRST TIME APPLICATIONS: \$50.00
RENEWAL OF LICENSE: \$25.00

PLEASE SUBMIT THIS FORM WITH THE APPROPRIATE FEE TO THE TOWN CLERK'S OFFICE

**BUREAU OF ALCOHOLIC BEVERAGES
DIVISION OF LIQUOR LICENSING & ENFORCEMENT
164 STATE HOUSE STATION
AUGUSTA, ME 04333-0164**



Promise by any person that he or she can expedite a liquor license through influence should be completely disregarded.

To avoid possible financial loss an applicant, or prospective applicant, should consult with the Division before making any substantial investment in an establishment that now is, or may be, attended by a liquor license.

DEPARTMENT USE ONLY

LICENSE NUMBER:

CLASS:

DEPOSIT DATE

AMT. DEPOSITED:

BY:

CK/MO/CASH:

PRESENT LICENSE EXPIRES 02.26.2015

INDICATE TYPE OF PRIVILEGE: ☒ MALT ☐ SPIRITUOUS ☒ VINOUS

INDICATE TYPE OF LICENSE:

☒ RESTAURANT (Class I,II,III,IV)

☐ HOTEL-OPTINONAL FOOD (Class I-A)

☐ CLASS A LOUNGE (Class X)

☐ CLUB (Class V)

☐ TAVERN (Class IV)

☐ RESTAURANT/LOUNGE (Class XI)

☐ HOTEL (Class I,II,III,IV)

☐ CLUB-ON PREMISE CATERING (Class I)

☐ GOLF CLUB (Class I,II,III,IV)

☐ OTHER: _____

REFER TO PAGE 3 FOR FEE SCHEDULE

ALL QUESTIONS MUST BE ANSWERED IN FULL

1. APPLICANT(S) –(Sole Proprietor, Corporation, Limited Liability Co., etc.)		2. Business Name (D/B/A)	
THE ARES LLC DOB:		AJ'S Wood Grill Pizza	
Eides S. ARES DOB: 9.4.84		68 Wallingford Square	
Henry G. ARES DOB: 5.13.68		Location (Street Address)	
Address		City/Town	State Zip Code
68 Wallingford Square		Kittery	Me 03904
City/Town State Zip Code		Mailing Address	
Kittery Me 03904		City/Town State Zip Code	
Telephone Number Fax Number		Business Telephone Number Fax Number	
207-439-9700 463905045		207-439-9700	
Federal ID. #		Seller Certificate #	

3. If premises is a hotel, indicate number of rooms available for transient guests: N/A

4. State amount of gross income from period of last license: ROOMS \$ _____ FOOD \$ 638,911.45 LIQUOR \$ 25,292.15

5. Is applicant a corporation, limited liability company or limited partnership? ☒ YES ☐ NO

If YES, complete Supplementary Questionnaire

6. Do you permit dancing or entertainment on the licensed premises? YES ☐ NO ☒

7. If manager is to be employed, give name: _____

8. If business is NEW or under new ownership, indicate starting date: _____

Requested inspection date: Anytime Available Business hours: 11-9 PM Sun-Thur
11-10 PM Frid/Sat

9. Business records are located at: 68 Wallingford Square - Kittery - Maine 03904

10. Is/are applicant(s) citizens of the United States? YES ☒ YES ☐ NO

11. Is/are applicant(s) residents of the State of Maine? YES ☒ YES ☐ NO

12. List name, date of birth, and place of birth for all applicants, managers, and bar managers. Give maiden name, if married:
Use a separate sheet of paper if necessary.

Name in Full (Print Clearly)	DOB	Place of Birth
Eides Souto ARES	9.4.1984	Brazil
HENRY G. ARES	5.13.1968	Philippines

Residence address on all of the above for previous 5 years (Limit answer to city & state)

87 Whipple Rd Kittery Maine 03904

13. Has/have applicant(s) or manager ever been convicted of any violation of the law, other than minor traffic violations, of any State of the United States? YES ☐ NO ☒

Name: _____ Date of Conviction: _____

Offense: _____ Location: _____

Disposition: _____

14. Will any law enforcement official benefit financially either directly or indirectly in your license, if issued?

Yes ☐ NO ☒ If Yes, give name: _____

15. Has/have applicant(s) formerly held a Maine liquor license? YES ☒ YES ☐ NO

16. Does/do applicant(s) own the premises? Yes ☐ NO ☒ If No give name and address of owner: Polar Bear Realty Trust. 13 Bridge St. Kittery - Maine 03904

17. Describe in detail the premises to be licensed: (Supplemental Diagram Required) 25 Seat Pizza Restaurant

18. Does/do applicant(s) have all the necessary permits required by the State Department of Human Services?

YES ☒ YES ☐ NO Applied for: _____

19. What is the distance from the premises to the NEAREST school, school dormitory, church, chapel or parish house, measured from the main entrance of the premises to the main entrance of the school, school dormitory, church, chapel or parish house by the ordinary course of travel? 300 yards Which of the above is nearest? Church

20. Have you received any assistance financially or otherwise (including any mortgages) from any source other than yourself in the establishment of your business? YES ☒ YES ☐ NO

If YES, give details: Provident Bank

The Division of Liquor Licensing & Inspection is hereby authorized to obtain and examine all books, records and tax returns pertaining to the business, for which this liquor license is requested, and also such books, records and returns during the year in which any liquor license is in effect.

NOTE: "I understand that false statements made on this form are punishable by law. Knowingly supplying false information on this form is a Class D offense under the Criminal Code, punishable by confinement of up to one year or by monetary fine of up to \$2,000 or both."

Dated at: Kittery - Maine on 12/3, 20 14
Town/City, State Date

Please sign in blue ink

Eides Ares
Signature of Applicant or Corporate Officer(s)

Henry Ares
Signature of Applicant or Corporate Officer(s)

Eides Ares



State of Maine
Bureau of Alcoholic Beverages
Division of Liquor Licensing and Enforcement

**Supplemental Information Required for
Business Entities Who Are Licensees**

For Office Use Only:

License #: _____

Date Filed: _____

For information required for Questions 1 to 4, this information is on file with the Maine Secretary of State's office and must match their record information. Please clearly complete this form in its entirety.

1. Exact legal name:

THE ARES LLC

2. Other business name for your entity (DBA), if any:

AJS WOOD GRILL PIZZA

3. Date of filing with the Secretary of State: _____

4. State in which you are formed: Maine

5. If not a Maine business entity, date on which you were authorized to transact business in the State of Maine: _____

6. List the name and addresses for previous 5 years, birth dates, titles of officers, directors and list the percentage ownership: (attached additional sheets as needed)

Name	Address for Previous 5 years	Date of Birth	Ownership %
Eides ARES	87 whipp6 Rd	9.4.84	50%
HENRY ARES	87 whipp6 Rd	5.13.68	50%

7. Is any principal person involved with the entity a law enforcement official?

Yes

☐

No

☒

8. If Yes to Question 7, please provide the name and law enforcement agency:

Name: _____

Agency: _____

9. Has any principal person involved in the entity ever been convicted of any violation of the law, other than minor traffic violations, in the United States?

Yes

☐

No

☒

10. If Yes to Question 9, please complete the following: (attached additional sheets as needed)

Name: _____

Date of Conviction: _____

Offense: _____

Location of Conviction: _____

Disposition: _____

Signature:

Edes ARES Edes ARES
Signature of Duly Authorized Person

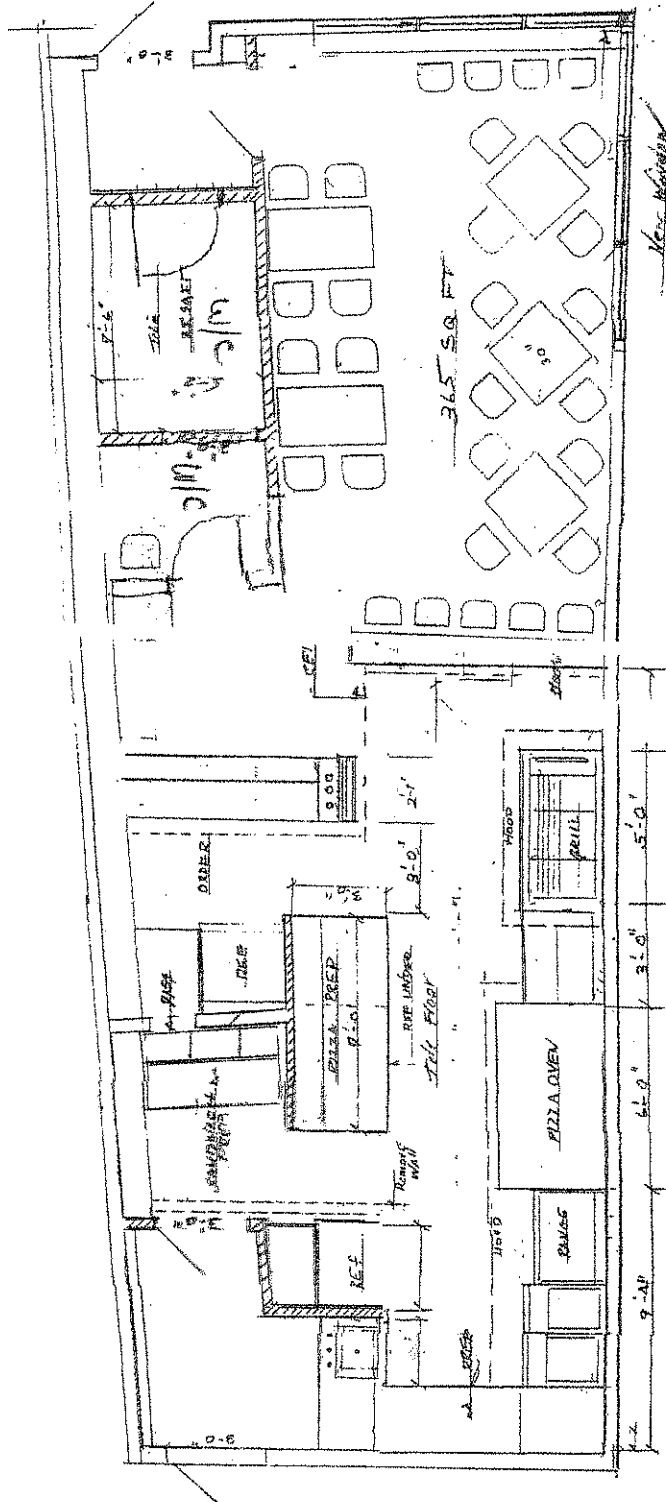
12.3.14
Date

Henry ARES Henry ARES
Print Name of Duly Authorized Person

If you have questions regarding the legal name or assumed (DBA) name on file with the Secretary of State's office, please call (207) 624-7752. The SOS can only speak to the information on file with their office, not the filing of this supplemental information – please direct any questions about this form to our office at the number below.

Submit Completed Forms To:

Bureau of Alcoholic Beverages and Lottery Operations
Division of Liquor Licensing and Enforcement
164 State House Station
Augusta, Me 04333-0101
Telephone Inquiries: (207) 624-7220
Fax: (207) 287-3424
Email Inquiries: MaineLiquor@Maine.gov



COLE & COMPANY			
Job		AJ's	
REV		DATE	
1		22-Sep-10/12/8	
SCALE		1/4" = 1' 0"	

Dated at: Bethen, Maine York SS
City/Town (County)
On: _____
Date

Hereby certify that we have given public notice on this application and held public hearing thereon as required by Section 653 Title 28A, Maine Revised Statutes and herby approve said application.

NOTICE – SPECIAL ATTENTION

1. **Hearing.** The municipal officers or, in the case of unincorporated places, the county commissioners of the county in which the unincorporated place is located, shall hold a public hearing for the consideration of applications for new on-premise licenses and applications for transfer of location of existing on-premise licenses. The municipal officers or county commissioners may hold a public hearing for the consideration of requests for renewal of licenses, except that when an applicant has held a license for the prior 5 years and a complaint has not been filed against the applicant within that time, the applicant may request a waiver of the hearing.

- A.** The bureau shall prepare and supply application forms. [1993, c.730, §27(amd).]
- B.** The municipal officers or the county commissioners, as the case may be, shall provide public notice of any hearing held under this section by causing a notice, at the applicant's prepaid expense, stating the name and place of hearing, to appear on at least 3 consecutive days before the date of hearing in a daily newspaper having general circulation in the municipality where the premises are located or one week before the date of the hearing in a weekly newspaper having general circulation in the municipality where the premises are located. [1995, c.140, §4 (amd).]
- C.** If the municipal officers or the county commissioners, as the case may be, fail to take final action on an application for a new on-premise license, for transfer of the location of an existing on-premise license or for renewal of an on-premise license within 60 days of the filing of an application, the application is deemed approved and ready for action by the bureau. For purposes of this paragraph, the date of filing of the application is the date the application is received by the municipal officers or county commissioners. This paragraph applies to all applications pending before municipal officers or county commissioners as of the effective date of this paragraph as well as all applications filed on or after the effective date of this paragraph. This paragraph applies to an existing on-premise license that has been extended pending renewal. The municipal officers or the county commissioners shall take final action on an on-premise license that has been extended pending renewal with 120 days of the filing of the application. [1999, c589, §1 (amd).]

- 2. Findings.** In granting or denying an application, the municipal officers or the county commissioners shall indicate the reasons for their decision and provide a copy to the applicant. A license may be denied on one or more of the following grounds:

- A. Conviction of the applicant of any Class A, Class B or Class C crime; [1987, c.45, Pt.A §4 (new).]
- B. Noncompliance of the licensed premises or its use with any local zoning ordinance or other land use ordinance not directly related to liquor control; [1987, c.45, Pt.A §4(new).]
- C. Conditions of record such as waste disposal violations, health or safety violation or repeated parking or traffic violations on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises or other such conditions caused by persons patronizing or employed by the licensed premises that unreasonably disturb, interfere with or affect the ability of persons or businesses residing or located in the vicinity of the licensed premises to use their property in a reasonable manner; [1993, c.730, §27 (amd).]
- D. Repeated incidents of record of breaches of the peace, disorderly conduct, vandalism or other violations of law on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises; [1989, c.592, §3 (amd).]
- E. A violation of any provision of this Title; and [1989, c.592, §3 (amd).]
- F. A determination by the municipal officers or county commissioners that the purpose of the application is to circumvent the provisions of section 601. [1989, c.592, §4 (new).]

[1993, c730, §27 (amd).]

3. **Appeal to bureau.** Any applicant aggrieved by the decision of the municipal officers or county commissioners under this section may appeal to the bureau within 15 days of the receipt of the written decision of the municipal officers or county commissioners. The bureau shall hold a public hearing in the city, town or unincorporated place where the premises are situated. In acting on such an appeal, the bureau may consider all license requirements and findings referred to in subsection 2.

4. **No license to person who moved to obtain a license. (REPEALED)**

5. (TEXT EFFECTIVE 3/15/01) **Appeal to District Court.** Any person or governmental entity aggrieved by a bureau decision under this section may appeal the decision to the District Court within 30 days of receipt of the written decision of the bureau.

An applicant who files an appeal or who has an appeal pending shall pay the annual license fee the applicant would otherwise pay. Upon resolution of the appeal, if an applicant's license renewal is denied, the bureau shall refund the applicant the prorated amount of the unused license fee.

NOTICE – SPECIAL ATTENTION

All applications for NEW or RENEWAL liquor licenses must contact their Municipal Officials or the County Commissioners in unincorporated places for approval of their application for liquor licenses prior to submitting them to the bureau.

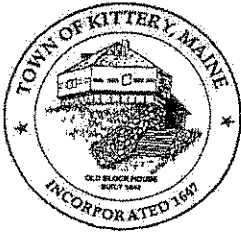
THIS APPROVAL EXPIRES IN 60 DAYS.**FEE SCHEDULE**

Class I	Spirituos, Vinous and Malt	\$ 900.00
	CLASS I: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Vessels; Qualified Caterers; OTB.	
Class I-A	Spirituos, Vinous and Malt, Optional Food (Hotels Only)	\$1,100.00
	CLASS I-A: Hotels only that do not serve three meals a day.	
Class II	Spirituos Only	\$ 550.00
	CLASS II: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; and Vessels.	
Class III	Vinous Only	\$ 220.00
	CLASS III: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Restaurants; Vessels; Pool Halls; and Bed and Breakfasts.	
Class IV	Malt Liquor Only	\$ 220.00
	CLASS IV: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Restaurants; Taverns; Pool Halls; and Bed and Breakfasts.	
Class V	Spirituos, Vinous and Malt (Clubs without Catering, Bed & Breakfasts)	\$ 495.00
	CLASS V: Clubs without catering privileges.	
Class X	Spirituos, Vinous and Malt – Class A Lounge	\$2,200.00
	CLASS X: Class A Lounge	
Class XI	Spirituos, Vinous and Malt – Restaurant Lounge	\$1,500.00
	CLASS XI: Restaurant/Lounge; and OTB.	

FILING FEE.....\$ 10.00

UNORGANIZED TERRITORIES \$10.00 filing fee shall be paid directly to County Treasurer. All applicants in unorganized territories shall submit along with their application evidence of payment to the County Treasurer.

All fees must accompany application, made payable to the **Treasurer of Maine**. This application must be completed and mailed to Bureau of Alcoholic Beverages and Lottery Operations, Division of Liquor Licensing and Enforcement, 164 State House Station, Augusta ME 04333-0164. Payments by check subject to penalty provided by Title 28A, MRS, Section 3-B.



TOWN OF KITTERY

Office of the Town Manager

200 Rogers Road, Kittery, ME 03904

Telephone: 207-475-1329 Fax: 207-439-6806

ncolbertpuff@kitteryme.org

Nancy Colbert Puff
Town Manager

INTEROFFICE MEMORANDUM

TO: TOWN COUNCIL
FROM: NANCY COLBERT PUFF, TOWN MANAGER *NC*
SUBJECT: DEPARTMENT HEAD WAGE INCREASES
DATE: DECEMBER 18, 2014

As most collective bargaining agreements are nearing the end of negotiations, I will implement 1.5% increases for all non-union employees for FY 2014 using budgeted funds contained within the Administration account #101110-64031.

KITTERY SCHOOL DEPARTMENT

200 Rogers Road, Kittery, Maine 03904

Fax: (207) 439-5407

ALLYN HUTTON

Superintendent of Schools

(207) 475-1334

Email: ahutton@kitteryschools.com

Educating For Life

Jane Durgin, Director of Special Services

(207) 475-1331

Email: jdurgin@kitteryschools.com

Betsy Oulton, Human Resource Manager

(207) 475-1332

Email: boulton@kitteryschools.com

**Marilyn Woodside, Director of Curriculum &
Instruction/Technology Coordinator**

(207) 475-1335

E-mail: mwoodside@kitteryschools.com

TO: Maryann Place, Town Clerk

FROM: Superintendent Allyn W. Hutton

DATE: December 17, 2014

The Kittery School Committee at their regular meeting held on Tuesday, December 16th appointed the following School Committee members to sign the *Disbursement Warrants for School Employee Wages and Benefits*.

Appointed at the December 16th School Committee meeting:

David Batchelder, Chair

Kim Bedard, Alternate (1)

Patti Ayer, Vice-Chair, Alternate (2)

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TOWN OF KITTERY
Real Estate Tax Statement
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PARCEL: 9-134

LOCATION: 5 WHIPPLE ROAD

CURRENT OWNER:
 BWF MANAGEMENT LLC
 5 WHIPPLE ROAD
 KITTERY ME 03904-1700

CURRENT STATUS:
 SQ FT: 25,700
 LAND VALUATION: 212,700
 BUILDING VALUATION: 144,800
 EXEMPTIONS: 0
 TAXABLE VALUATION : 357,500

LEGAL DESCRIPTION:
 BEST AUTOMOTIVE INC 103280

DEED DATE: 12/03/2004 BOOK/PAGE: 14313/749

INTEREST DATE: 12/17/2014

YEAR	TYPE	BILL INST CHARGE	BILLED	PRIN DUE	INT DUE	TOTAL DUE
2015	RE-R	10552				
	1	TXRE TX	1,849.84	1,849.84	16.67	1,866.51
	2	TXRE TX	1,849.28	1,849.28	.00	1,849.28
	3	TXRE TX	1,849.28	1,849.28	.00	1,849.28
			5,548.40	5,548.40	16.67	5,565.07
2014	LIEN	2014165				
	1	TXRE TL	5,301.68	4,991.94	106.27	5,098.21
		DEMAND FEE	5.00	.00	.00	PAID
		CERT TL	25.96	.00	.00	PAID
		FEE TL	48.00	.00	.00	PAID
		CERT TL	19.47	.00	.00	PAID
		ACCINT TL	83.70	.00	.00	PAID
			5,483.81	4,991.94	106.27	5,098.21
			5,483.81	4,991.94	106.27	5,098.21
2013	LIEN	2013150				
	1	TXRE TL	4,066.61	.00	.00	PAID
		FEE TL	36.00	.00	.00	PAID
		CERT TL	18.33	.00	.00	PAID
		ACCINT TL	11.70	.00	.00	PAID
			4,132.64	.00	.00	.00
			4,132.64	.00	.00	.00
2012	LIEN	2012127				
	1	TXRE TL	5,115.30	.00	.00	PAID
		DEMAND FEE	5.00	.00	.00	PAID
		CERT TL	23.00	.00	.00	PAID
		CERT TL	17.25	.00	.00	PAID
		FEE TL	36.00	.00	.00	PAID
		ACCINT TL	230.23	.00	.00	PAID

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YEAR	TYPE	BILL INST CHARGE	BILLED	PRIN DUE	INT DUE	TOTAL DUE
			5,426.78	.00	.00	.00
			5,426.78	.00	.00	.00
2011	LIEN	11142				
	1	TXRE TL	5,048.04	.00	.00	PAID
		DEMAND FEE	5.00	.00	.00	PAID
		CERT TL	22.16	.00	.00	PAID
		CERT TL	16.62	.00	.00	PAID
		FEE TL	36.00	.00	.00	PAID
		ACCINT TL	187.82	.00	.00	PAID
			5,315.64	.00	.00	.00
			5,315.64	.00	.00	.00
2010	LIEN	129				
	1	TXRE TL	4,984.32	.00	.00	PAID
		TXSWRINT	23.94	.00	.00	PAID
		TXSWR	221.65	.00	.00	PAID
		DEMAND FEE	5.00	.00	.00	PAID
		CERT TL	22.16	.00	.00	PAID
		FEE TL	36.00	.00	.00	PAID
		CERT TL	16.62	.00	.00	PAID
		ACCINT TL	281.12	.00	.00	PAID
			5,590.81	.00	.00	.00
			5,590.81	.00	.00	.00
2009	LIEN	2009104				
	1	TXRE TL	4,970.16	.00	.00	PAID
		CERT TL	22.16	.00	.00	PAID
		DEMAND FEE	5.00	.00	.00	PAID
		CERT TL	16.62	.00	.00	PAID
		FEE TL	36.00	.00	.00	PAID
		ACCINT TL	334.02	.00	.00	PAID
			5,383.96	.00	.00	.00
			5,383.96	.00	.00	.00
2008	LIEN	2008109				
	1	TXRE TL	2,519.55	.00	.00	PAID
		CERT TL	15.96	.00	.00	PAID
		DEMAND FEE	5.00	.00	.00	PAID
		CERT TL	10.64	.00	.00	PAID
		FEE TL	36.00	.00	.00	PAID
		ACCINT TL	68.75	.00	.00	PAID

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YEAR	TYPE	BILL	BILLED	PRIN DUE	INT DUE	TOTAL DUE
	INST	CHARGE				
			2,655.90	.00	.00	.00
			2,655.90	.00	.00	.00
2007	LIEN	700122				
	1	TXRE TL	4,180.42	.00	.00	PAID
		COLL TL	13.00	.00	.00	PAID
		REC TL	13.00	.00	.00	PAID
		TWNFEE TL	10.00	.00	.00	PAID
		COLL TL	13.00	.00	.00	PAID
		REC TL	13.00	.00	.00	PAID
		TWNFEE TL	10.00	.00	.00	PAID
		REC TL	13.00	.00	.00	PAID
		TWNFEE TL	10.00	.00	.00	PAID
		ACCINT TL	12.60	.00	.00	PAID
			4,288.02	.00	.00	.00
			4,288.02	.00	.00	.00
2006	LIEN	700006				
	1	TXRE TL	2,363.39	.00	.00	PAID
		COLL TL	13.00	.00	.00	PAID
		TWNFEE TL	10.00	.00	.00	PAID
		CERT TL	4.64	.00	.00	PAID
		REC TL	13.00	.00	.00	PAID
		ACCINT TL	13.55	.00	.00	PAID
			2,417.58	.00	.00	.00
			2,417.58	.00	.00	.00
2005	RE-R	101900				
	1	TXRE TX	2,331.67	.00	.00	PAID
	2	TXRE TX	2,331.67	.00	.00	PAID
			4,663.34	.00	.00	.00
2004	RE-R	101899				
	1	TXRE TX	2,258.15	.00	.00	PAID
	2	TXRE TX	2,258.14	.00	.00	PAID
			4,516.29	.00	.00	.00

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YEAR	TYPE	BILL				
	INST	CHARGE	BILLED	PRIN DUE	INT DUE	TOTAL DUE
GRAND TOTALS			55,423.17	10,540.34	122.94	10,663.28